



ANNUAL GENERAL MEETING 2022

Tuesday, May 31, 2022 (online)

Meeting: 6:30 to 8:00pm

MINUTES

MCs: Aminah Malik and Christine Jensen (CommunityWise Board of Directors)

Minutes: Chelsey Morton (Board Member, CommunityWise Board of Directors)

Attended:

Board of Directors: Aminah Malik (Treasurer) - VM (community); Christine Jensen (Vice President) - VM (community); Lori DeLuca (President) - VM (community); Erica Foulds (Secretary) - VM (Community Member); Tyra Erskine – VM (community); Stefica Turuk VM (Associate Member – Alex Homepage); Kevin Dong – VM (Tenant Member – Calgary Cinematheque); Chelsey Morton – VM (Tenant Member -Calgary Narrative Collective); Mehenaz Moutusi (Tenant Member -End of the Rainbow Foundation)

Members: Jackie Kleiner – VM (Tenant - Chinook Country Historical Society); Elliot Dewhirst – VM (Tenant - End of the Rainbow Foundation); Emma Ladouceur – VM (Tenant – Calgary Outlink); Alina Freedman – VM (Religious Society of Friends); Sierra Love (Tenant - Arusha Centre); Kate Reeves -NV (Chinook Country Historical Society)

Non-Members: Phil Cheung (Alberta Community Development Unit); Justin Solamillo (Alberta Community Development Unit); Mohamed Abazinab; Heidi Miller Zerr (Impact8); Leslie Tamagi (Impact8)

Staff: Byra Danaa; Megan Asselin; Philip McCutcheon

Legend:

VM = Voting Member

C = Consent

O = Object

A = Abstain

1. Welcome, Land Acknowledgement, and Introductions 6:30pm

- Aminah welcomed everyone and explained how to enable live captioning.
- Aminah and Chris made a Land Acknowledgement.
- Chris and Aminah introduced themselves, the current staff, board and Phil Cheung, Justin Solamillo (tech support from Alberta Community Development).
- The link to agenda was sent in the chat.

2. Overview of Virtual Meeting Processes and Expectations 6:40pm

- Chris explained quorum and that at least 5 members of the board are present.
- **Chris called the meeting to order at 6:41pm.**
- Aminah explained online meeting processes and expectations.
- Aminah explained the consensus decision-making process: 75% of voting members present are needed to reach consensus.
- Aminah explained polling and voting online and that there will be 5 decisions to make in this meeting (with the board election component having multiple sub-votes).

3. Virtual Icebreaker 6:55pm

- Aminah invited everyone to introduce themselves in the chat using their pronouns if they chose and the organization they're connected to, if relevant.
- Aminah invited everyone to practice using the polling function with the following question: "Identify your membership or association with CommunityWise"

4. Approve the Agenda for AGM May 31, 2022 6:57pm

- The Agenda was made available through a link provided in the chat box and could be seen on screen.
- **Chris proposed that voting members accept the 2022 agenda as presented.**
- Chris presented the poll, voting members were directed to participate.
- Pull numbers from poll:
 - C: 100% (14)
 - O:
 - A:
- **Chris declared the proposal passed.**

5. Approve the Minutes of AGM May 31, 2021

- The Minutes were made available through a link provided in the chat box.
- Chris asked if there are any amendments that need to be made to the 2021 AGM minutes.
- There were no amendments.
- **Chris proposed that voting members accept the 2021 CommunityWise Resource Centre Annual General Meeting Minutes as presented.**
- Chris presented the poll, voting members were directed to participate.
- Pull numbers from poll:
 - C: 100% (14)
 - O:
 - A:
- **Chris declared the proposal passed.**

5. Presentation and Acceptance of draft 2021 Audited Financial Statements, prepared by The Federation of Calgary Communities 6:52pm

- The link to the Audited Financial Statements was provided in chat.
- Aminah explained the purpose of an audit.
- Aminah presented each of the financial statements – Statement of Financial Position, Statement of Operations, Statement of Change in Net Assets, and Statement of Cash Flows.
- Aminah summarized the support from the government’s pandemic response and an increase in donations due to successful fundraising campaigns. Decrease in funds from rental income, fee for service activities (aroc) and non-government grants. Also there was not a casino event in 2021. Overall 11.43% decrease.
- Aminah explained the decrease in surplus over 2020, new auditor cleaned up the books significantly.
- Aminah invited questions or concerns.
- There were no questions or concerns.
- **Aminah (Treasurer) proposed that the draft 2021 Audited Financial Statements, audited by Federation of Calgary Communities, be accepted by voting members as presented.**
- Aminah presented the poll, voting members were directed to participate.
- Pull numbers from poll:
 - C: 100% (14)
 - O:
 - A:
- **Aminah declared the proposal passed.**

6. Proposal to Amend CommunityWise Bylaws 7:02pm

- A link to the wording of the proposed change was provided via a link in chat and could be seen on screen.
- Aminah explained the three changes being proposed and why it was being proposed, and read the proposals (7.2, 7.13 & aloud.
- **Aminah proposed that the bylaw amendment be accepted by voting members, one at a time.**
- Aminah invited questions and comments.
- There were no questions or comments.
- Pull numbers from poll:
 - C: 100% (14)
 - O:
 - A:
- **Aminah declared the proposal 7.2 passed.**
- **Aminah declared the proposal 7.13 passed.**
- **Aminah declared the proposal 7.21 passed.**

7. Election of 2022-2023 Board of Directors 7:10pm

- Aminah recognized and thanked outgoing board members Lori Deluca, Community Member who served on the board for 8 years and paid tribute.
- Chris recognized and thanked Aminah Malik, Community Member, who served on the board for 5 years and paid tribute.
- Aminah recognized and thanked Chris Jensen, Community Member, who served on the board for 4 years and paid tribute.
- Chris recognized and thanked Erica Foulds, who served on the board for 3 years and paid tribute.

- Chris acknowledged the board members who are continuing on in their term – Tyra Erskine (Community Member; 3rd year, 2nd term); Stefica Turuk, Kevin Dong, Chelsey Morton, Mehenaz Moutusi – all entering their 2nd year of their first term
- Chris explained that, according to the Bylaws, existing Board members who are entering new terms must be re-elected each time a new term starts.
- There is one board member entering a new term – Tyra Erskine
- **Chris proposed that the voting members accept the re-election of Tyra Erskine for a subsequent term.**
- Chris invited questions or comments.
- There were no questions or comments.
- Pull numbers from poll:
 - C: 100% (14)
 - O:
 - A:
- **Chris declared the proposal passed.**

- Chris explained two new board members completed of the Board application form and subsequent review by the Governance Committee and Board of Directors. Chris invited both applicants to introduce themselves.
- Sierra Love (Arusha Centre) introduced themselves
- Mohamed Abazinab (community member) introduced himself
- **Aminah proposed that Sierra Love be elected by voting members to the CommunityWise Board of Directors as a Tenant Member with Arusha Centre.**
- Aminah invited questions and comments
- There were no questions or comments
- Pull numbers from poll:
 - C: 100% (14)
 - O:
 - A:
- **Aminah declared the proposal passed.**

- **Aminah proposed that Mohamed Abazinab be elected by voting members to the CommunityWise Board of Directors as a Community Member.**
- Aminah invited questions and comments
- There were no questions or comments
- Pull numbers from poll:
 - C: 100% (14)
 - O:
 - A:
- **Aminah declared the proposal passed.**

BREAK – 7:25pm

6. Presentation of Annual Report by Board of Directors and Staff

7:30pm

- Chris shared the strategic priorities from 2020-2023.
- Chris shared an organizational overview.
- Megan addressed Strategic Priority #3- Membership Service Delivery Model, current membership is 62.
- Aminah addressed Strategic Priority #2 – Sustainable Funding Model.
- Byra provided a current finance update.
- Philip addressed Strategic Priority #3 – Improve and Maintain the Building for Members.

- Lori addressed Strategic Priority #4 -Equitable, supportive, Healthy Organization – including human resource changes.
- Erica provided a sustainability update, “looking ahead” through the lens of finances, building, & capacity.
- Lori addressed sustainability planning moving forward including the consultancy Impact8s role discerning a path forward. Lori invited questions via board@communitywise.net
- Aminah offered a thank you to partners, members and funders and an invitation for questions.

7. Announcements

7:55pm

- Casino August 11/12, 2022 we need volunteers.

8. Adjournment and Group Photo

8:00pm

- **Aminah called the meeting adjourned at 7:58pm.**
- Aminah thanked everyone involved in making the meeting happen and attendants.
- Chris took a screenshot group photo.