



ANNUAL GENERAL MEETING 2021

Monday, May 31, 2021 (online)

Meeting: 6:30 to 8:45pm

MINUTES

MCs: Aminah Malik and Christine Jensen (CommunityWise Board of Directors)

Minutes: Lori DeLuca (President, CommunityWise Board of Directors)

Attended:

Board of Directors: Aminah Malik (Treasurer) - VM (community); Christine Jensen (Vice President) - VM (community); Lori DeLuca (President) - VM (community); Erica Foulds (Secretary) - VM (Associate Member - Recovery Dharma); Tyra Erskine – VM (community); Rebecca MacDonald - VM (Tenant Member - Brown Bagging for Calgary's Kids); Seth Leon – VM (Tenant Member – Alberta Community & Cooperative Association); Kevin Dong – VM (Tenant Member – Calgary Cinematheque)

Members: Jackie Kleiner – VM (Tenant - Chinook Country Historical Society); MelVee X – VM (Individual) – *joined at the break*; Elliot Dewhirst – VM (Tenant - End of the Rainbow Foundation); Gerald Wheatley – VM (Tenant – Arusha Centre); Chelsey Morton – VM (Tenant - Calgary Narrative Collective); Emma Ladouceur – VM (Tenant – Calgary Outlink); Alina Freedman – VM (Religious Society of Friends) – *wasn't present for all votes due to internet connection issues*; Mehenaz Moutusi (Tenant - End of the Rainbow Foundation); Sierra Love (Tenant - Arusha Centre); Stephanie Gauthier (Tenant – Brown Bagging for Calgary's Kids); Susan Chalmers (Tenant - Chinook Country Historical Society); Stefica Turuk (Associate - Alex Homebase)

Non-Members: Elder Jackie Bromley; Sonder Edworthy; Rida Abboud, Phil Cheung (tech support)

Staff: Sarah Zhu; Megan Asselin; Erin McFarlane; Philip McCutcheon; Moses Miriam; Tyson Bankert

Legend:

VM = Voting Member

C = Consent

O = Object

A = Abstain

1. Welcome, Land Acknowledgement, and Introductions

6:30pm

- Aminah welcomed everyone and explained how to enable live captioning.
- Aminah and Chris made a Land Acknowledgement.
- Chris and Aminah introduced themselves, the current staff, board and Phil Cheung (tech support from Alberta Community Development).
- The link to agenda was sent in the chat.

2. Welcome by Elder Jackie Bromley

6:40pm

- Aminah introduced Jackie.
- Jackie welcomed everyone with a prayer and smudge.
- Aminah thanked Jackie.

3. Overview of Virtual Meeting Processes and Expectations

6:48pm

- Aminah explained quorum and that at least 5 members of the board are present.
- **Aminah called the meeting to order at 6:49pm.**
- Chris explained online meeting processes and expectations.
- Chris explained the consensus decision-making process: 75% of voting members present are needed to reach consensus.
- Chris explained polling and voting online and that there will be 5 decisions to make in this meeting (with the board election component having multiple sub-votes).
- Chris explained the AGM Bingo activity and the rules were shared in the chat.

4. Virtual Icebreaker

6:55pm

- Aminah invited everyone to introduce themselves in the chat using their pronouns if they chose and the organization they're connected to, if relevant.
- Chris invited everyone to practice using the polling function with the following question: "Which of the following describes your organization's focus area or community?" (select all that apply).

5. Approve the Agenda for AGM May 31, 2021

6:57pm

- The Agenda was made available through a link provided in the chat box and could be seen on screen.
- **Chris proposed that voting members accept the 2021 agenda as presented.**
- Megan asked how non-voting members should respond to the polls.
- Chris responded saying that non-voting members should NOT respond to the polls, but rather just close the polling box.
- A member asked how voting members should vote if they are joining by phone.
- Phil Cheung responded that she should voice her vote, if comfortable.
- Chris presented the poll, voting members were directed to participate.
- Pull numbers from poll:
 - C: 100% (13)
 - O:
 - A:
- **Chris declared the proposal passed.**

6. Approve the Minutes of AGM June 30, 2020

- The Minutes were made available through a link provided in the chat box.
- Chris asked if there are any amendments that need to be made to the 2020 AGM minutes.
- There were no amendments.
- **Chris proposed that voting members accept the 2020 CommunityWise Resource Centre Annual General Meeting Minutes as presented.**
- Chris presented the poll, voting members were directed to participate.
- Pull numbers from poll:
 - C: 83% (10)
 - O:
 - A: 17% (2)
- **Chris declared the proposal passed.**

7. Business Arising from Minutes of June 30, 2020

- Chris explained that, from the minutes of the previous AGM, there was no business deferred to this meeting,

8. Presentation and Acceptance of draft 2020 Audited Financial Statements, 7:03pm prepared by MBD LLP Chartered Professional Accountants

- The link to the Audited Financial Statements was provided in chat.
- Aminah explained the purpose of an audit.
- Aminah presented each of the financial statements – Statement of Financial Position, Statement of Operations, Statement of Change in Net Assets, and Statement of Cash Flows.
- Aminah summarized that it's important to note that CommunityWise had a good fiscal year, but that much of the funding came from pandemic recovery funding and that there is uncertainty ahead given the unknown financial impact on members so CommunityWise is being very careful in how it manages finances going forward.
- Aminah invited questions or concerns.
- There were no questions or concerns.
- **Aminah (Treasurer) proposed that the draft 2020 Audited Financial Statements, audited by MBD LLP Chartered Professional Accountants, be accepted by voting members as presented.**
- Aminah presented the poll, voting members were directed to participate.
- Pull numbers from poll:
 - C: 100% (13)
 - O:
 - A:
- **Aminah declared the proposal passed.**

9. Proposal to Amend CommunityWise Bylaws

7:12pm

- A link to the wording of the proposed change was provided via a link in chat and could be seen on screen.
- Chris explained the change being proposed and why it was being proposed.
- **Chris proposed that the bylaw amendment be accepted by voting members.**
- Chris invited questions and comments.

- There were no questions or comments.
- Pull numbers from poll:
 - C: 100% (13)
 - O:
 - A:
- **Chris declared the proposal passed.**

10. Election of 2021-2022 Board of Directors

7:15pm

- Aminah recognized and thanked outgoing board members Seth Leon, Tenant Member who served on the board for 8 years and Rebecca MacDonald, Tenant Member, who served on the board for 1 year.
- Aminah presented the outgoing board members with a recognition gift.
- Chris acknowledged the board members who are continuing on in their term – Tyra Erskine (Community Member; 2nd year, 1st term); Lori DeLuca (Community Member; 2nd year, 4th term - last year!) and Christine Jensen (Community Member; 2nd year, 2nd term)
- Chris explained that, according to the Bylaws, existing Board members who are entering new terms must be re-elected each time a new term starts.
- There are three board members entering a new term – Aminah Malik (Community Member; 1st year, 3rd term); Erica Foulds (Associate Member - Recovery Dharma; 1st year; 2nd term).
- **Chris proposed that the voting members accept the re-election of Aminah Malik and Erica Foulds for their subsequent terms.**
- Chris invited questions or comments.
- There were no questions or comments.
- Pull numbers from poll:
 - C: 100% (13)
 - O:
 - A:
- **Chris declared the proposal passed.**
- Aminah explained one board member was appointed to the Board of Directors on September 16, 2020 following the completion of the Board application form and subsequent review by the Governance Committee and Board of Directors.
- Aminah explained that, as per the Bylaws, he must stand election at this AGM to continue on with the Board. Time served since his initial appointment will count toward his overall service.
- Aminah asked Kevin Dong to introduce himself.
- Kevin introduced himself.
- **Aminah proposed that Kevin Dong be elected by voting members to the CommunityWise Board of Directors as a Tenant Member with Calgary Cinematheque.**
- Aminah invited questions and comments
- There were no questions or comments
- Pull numbers from poll:
 - C: 92.3% (12)
 - O:
 - A: 7.7% (1)
- **Aminah declared the proposal passed.**

- Chris explained the Governance Committee's board recruitment process and that three people are standing for election at this AGM: Mehenaz Moutusi (Tenant – End of the Rainbow Foundation), Chelsey Morton (Tenant – Calgary Narrative Collective), and Stefica Turuk (Associate – Alex Homepage).
- Chris invited Mehenaz, Chelsey and Stefica to introduce themselves.
- Mehenaz, Chelsey and Stefica introduced themselves.
- **Chris proposed that Mehenaz, Chelsea, and Stefica be elected by voting members to the CommunityWise Board of Directors.**
- Chris invited questions and comments.
- There were no questions.
- Pull numbers from poll:
 - C: 100% (13)
 - O:
 - A:
- **Chris declared the proposal passed.**

BREAK – 7:25pm

11. Presentation of Annual Report by Board of Directors and Staff (video) 7:35pm

- Aminah introduced the annual report, which is in video format.
- The video annual report was played for all to view.
- Aminah invited questions and comments.
- Rida congratulated the team on the progress on the strategic plan.
- Erin acknowledged Rida's great work and contributions toward the development of the strategic plan.

12. BLAC Conversations 7:55pm

- Aminah introduced the Black Leadership Alliance Council (BLAC) and its relationship to CommunityWise.
- Tyson and MelVee X introduced themselves.
- Tyson and MelVee X discussed what BLAC is, its emergence from CommunityWise's anti-racist organizational change (AROC) work and why BLAC exists today.
- Tyson invited people who are working towards creating an anti-racist culture within their respective organizations to reach out if they would like to be part of a supportive network.

13. Announcements 8:26pm

- Aminah invited everyone to send their AGM Bingo submissions to Megan.
- Megan announced the BINGO and door prize winners.
- Philip read a statement about the state of CommunityWise's operations based on the Government of Alberta's re-opening plan announced last week.

14. Adjournment and Group Photo 8:34pm

- **Chris called the meeting adjourned at 8:34pm.**
- Chris thanked everyone involved.
- Erin thanked the MCs, board members and attendees.
- Erin took a screenshot group photo.