



## **ANNUAL GENERAL MEETING 2020**

**Tuesday, June 30, 2020 (online)**

**Meeting: 6:30 to 8:00 pm**

### **Minutes**

**MCs:** Aminah Malik and Christine Jensen (CommunityWise Board of Directors)

**Minutes:** Thulasy Lettner (Staff Collective)

#### **Attended:**

**Board of Directors:** Aminah Malik - VM (community); Christine Jensen - VM (community); Cynthia Okafor - VM (community); Rebecca MacDonald - VM (Tenant - Brown Bagging for Calgary's Kids); Lori DeLuca - VM (community); Erica Foulds - VM (Associate - Recovery Dharma); Erin Jenkins - VM (Tenant - Calgary Queer Arts Society); Seth Leon - VM (Tenant - Alberta Community & Cooperative Association)

**Members:** Sylvia Kasper - VM (Calgary Co-operative Memorial Society); Susan Costello (Calgary Co-operative Memorial Society); Shone Thistle - VM (Calgary Pride); Elliot Rae Cormier (Calgary Pride); Nik Jarvis - VM (Calgary Outlink); Miriam Fallon - VM (Cocaine Anonymous Southern Alberta); Scott McKenzie - VM (SMART Recovery); Kaj Korvela - VM (OBAD & Opportunity Works); Jared Blustein - VM (Arusha Centre); Sierra Love (Arusha Centre); Jackie Kleiner - VM (Chinook Country Historical Society); Greg Lang - VM (Japanese Anime Watchers' Society); Elizabeth Saunders - VM (PocketBook Solutions); Edgar Ayala - VM (End of the Rainbow Foundation); Duncan Mcleod - VM (Sunlight of the Spirit - SOS); Alina Freedman - VM (Religious Society of Friends - Quakers); Gabriel Alan Collins (Religious Society of Friends - Quakers)

**Non-Members:** Vincent St. Pierre; Tyra Erskine; Silvia Ross; Audrey Bellis

**Staff:** Sarah Zhu; Thulasy Lettner; Megan Asselin; Erin McFarlane; Philip McCutcheon

VM = Voting Member

## **1. Welcome, Land Acknowledgement, and Introductions** **6:30pm**

- Aminah made our Land Acknowledgement
- Aminah and Chris introduced themselves, and the current staff and board
- The link to agenda was sent in the chat

## **2. Welcome by Elder Jackie Bromley** **6:35pm**

- Aminah introduced Jackie
- Jackie welcomed everyone with a prayer and smudge

## **3. Overview of Virtual Meeting Processes and Expectations** **6:40pm**

- Aminah explained quorum and that 5 members of the board are present
- Aminah called the meeting to order at 6:41pm
- Chris explained online meeting processes and expectations
- Chris explained the consensus decision-making process - 20 voting members are present, thus 15 people are needed to reach consensus
- Chris explain polling and voting online and that there will be 5 decisions to make in this meeting (with the Board election component having multiple sub-votes)

## **4. Who's in the Meeting?** **6:45pm**

- Aminah directed everyone to introduce themselves, their pronouns, and member organization (if relevant) in the chat box
- Aminah guided everyone in a practice poll and asked if anyone had trouble with it; poll results were quickly shown

## **5. Approve the Agenda for AGM June 30, 2020** **6:50pm**

- Chris proposed that we accept the 2020 agenda as presented
- Chris asked if anyone has any questions
- Question: Does the annual report need to be approved or accepted?
- Chris answered that it does not
- Chris presented the poll, voting members were directed to participate
- Pull numbers from poll:
  - C: 83%
  - O:
  - A: 17%
- **Chris declared the proposal passed**

## **6. Approve the Minutes of AGM May 23, 2019**

- Chris proposed that we accept the minutes of the 2019 AGM
- Chris asked if anyone has any questions
- Question: one voting member said he didn't see the poll from before but that he accepts the agenda
- Chris made the proposal again and the poll was opened to the participants
- Pull numbers from poll:
  - C: 78%

- O:
- A: 22%
- **Chris declared the proposal passed**

## **7. Business Arising from Minutes of May 23, 2019**

- No business to deal with, so moved on.

## **8. Presentation of Annual Report by Board of Directors**

**6:55pm**

### **and Staff Collective**

- Aminah introduced the presentation of the annual report and introduced Lori
- Lori DeLuca delivered greetings from the Board of Directors
- The video annual report was played for all to view
- Erin delivered an update on COVID-19
- Aminah asked if there are any questions re: the annual report
- Question: will the annual report be sent to Members?
- Aminah said that we would send it out
- Question: are there tentative ideas to make the building wheelchair accessible?
- Aminah directed the question to Phil
- Phil answered that Phase 1 plans including press-buttons for the front doors; designs for an elevator are done but are not part of Phase 1
- Question: when will Phase 2 be?
- Phil said that there are no plans for Phase 2, as it is dependent on funding
- Question: where will the location of the proposed elevator be?
- Phil answered that it would be on the west side of the building

## **9. Presentation and Acceptance of 2019 Audited Financials**

**7:20pm**

- Chris introduced Aminah to present the annual financial statements
- Aminah explained why and how statements are audited
- Aminah, Treasurer of the Board, presented the statements with support from Finance Administrator, Sarah Zhu
- Aminah asked if there were any questions or comments
- There were no questions or comments
- Aminah proposed that we accept the statements, prepared by MBD LLP Chartered Professional Accountants, as presented
- Poll opened to voting members
- Pull numbers from poll:
  - C: 89%
  - O:
  - A: 11%
- **Aminah declared the proposal passed**

## **10. Proposal to Amend CommunityWise Bylaws**

**7:30pm**

- Chris explained the proposed bylaw amendments
- Chris asked if there are any questions or comments

- Comment: member stated that he liked the changes to do things electronically
- Question about Special General Meetings
- Chris said that there is another bylaw that addresses Special General Meetings
- Question: if someone attends electronically, are they present for quorum? (also a question about proxy)
- Chris said that yes, they are present for quorum
- Erin confirmed that Alina has interpreted the bylaws correctly
- Chris proposed that we approve the bylaw changes as presented
- Poll opened to voting members
- Pull numbers from poll:
  - C: 89%
  - O:
  - A: 11%
- **Chris declared the proposal passed**

## 11. Election of 2020-2021 Board of Directors

7:40pm

- Aminah explain composition of the Board
- Aminah explained that Cynthia Okafor will be stepping down after one year on the board; she thanked Cynthia for her time on the Board and presented her with a (digital) brick
- Aminah explained the following:
  - Continuing their terms:
    - Aminah Malik (Community Member; 2nd year, 2nd term)
    - Seth Leon (Tenant Member - Alberta Community and Cooperative Association; 2nd year, 4th term)
    - Maris Vezina (Tenant Member - Diamond Willow Youth Lodge; 2nd year, 1st term)
    - Erica Foulds (Associate Member - Dharma Recovery; 2nd year, 1st term)
  - Re-elected:
    - Lori DeLuca (Community Member; 1st year, 4th term)
    - Christine Jensen (Community Member; 1st year, 2nd term)
    - Erin Jenkins (Tenant Member - Calgary Queer Arts Society; 1st year, 2nd term)
  - Aminah proposed that Lori DeLuca, Christine Jensen, and Erin Jenkins be re-elected for subsequent terms
  - Aminah asked if there were questions or comments about this; there were none
  - Poll opened to voting members
    - Pull numbers from poll:
      - C: 88%
      - O:
      - A: 12%
  - **Aminah declared the proposal passed**
- Chris explained that Rebecca MacDonald (Tenant Member – Brown Bagging for Calgary's Kids; 1st year, 1st term – continued) needs to stand for election for her appointment that was made between AGMs
- Chris asked Rebecca to introduce herself; Rebecca introduced herself
- Chris asked if there were any questions for Rebecca
- Chris proposed that Rebecca be elected
- Poll opened to voting members
  - Pull numbers from poll:
    - C: 89%

- O:
  - A: 11%
- **Chris declared the proposal passed**
- Chris explained process of electing new Board members
- Chris asked Tyra Erskine to introduce herself
- Tyra introduced herself
- Chris proposed that Tyra Erskine (Community Member; 1st year, 1st year) be elected as a community representative
- Chris asked if there were any questions or comments; there were none
- Poll opened to voting members
  - Pull numbers from poll:
    - C: 89%
    - O:
    - A: 11%
- **Chris declared the proposal passed**
- 2020-2021 Board of Directors were presented and congratulated
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## 12. Announcements

7:55pm

- Aminah passed it to Phil to make announcements
- Phil announced that an Information Technology (IT) Survey will be sent out to Members by email to inform IT improvements in the building
- Aminah passed it on to Lori
- Lori took a moment to thank the Staff Collective and presented the staff with a cornice to commemorate their efforts

## 13. Adjournment and Group Photo

8:00pm

- Aminah called the meeting adjourned at 7:54pm
- Aminah thanked Cynthia and Rebecca for their logistical support and Megan MacKay for assisting with the annual report
- Erin thanked Aminah and Chris for emceeding, as well as the attendees
- Erin took a photo of the attendees on Zoom